



Email address for correspondence:
admin@evernewgroup.ca

APPLICATION TO RENT FORM

Please complete one application for each person not related by blood or marriage. If tenant and management agree to proceed with application following pre-qualification process a \$25 fee may apply for the purposes of obtaining an independent credit check.

Address of unit to be rented Apt./Unit Date

Desired rental start date: Maximum rent budget \$

Applicant's Particulars

Table with columns: First, M. Init, Last Name, SIN/SSN (Optional)

Email Address: Date of Birth (y/m/d) / /

Daytime Tel. No. Evening Tel. No.

Spouse/Other Last Name First Name

Spouse/Other Date of Birth (yr/m/d) / / SIN (Optional)

Number of adults to occupy the rental unit? Number of children (U-18)?

Please list all occupants other than the applicant:

Starting with your current address list prior addresses going back to a maximum of 7 years

Unit # / Address / City / No. of Years / Landlord's Name / Landlord's Tel. Number

- (1)
(2)
(3)

Current Rent Amount \$ Tenant Insurance Provider/Policy Number:

Reason for leaving current residence?

Employer's Name Employers Phone:

Occupation How long? Salary Hrs/Wk

Other Income Sources:

Total Monthly Income:

Spouses Employers Name Spouses Employers Ph Number:

Occupation _____ How long _____ Salary _____ Hrs/Wk _____

Other Income Sources: _____

Total Monthly Income: _____

Make of Vehicle: _____ Year: _____ Plate No. _____ Other Vehicles: _____

Have you ever been evicted as a tenant? Yes _____ No _____ If yes, why? _____

Have you ever been convicted of a criminal offence? Yes _____ No _____ If yes, what? _____

Number of Pets _____ Types of Pets _____ Desired # of Parking Spots _____

Do you have a Chequing Account _____ Savings Account _____

Do you have any credit cards, bank loans, charge cards, student loans, mortgages, car loans, lines of credit in your name that would generate a Consumer Report with the Credit Bureaus?

YES _____ NO _____

Personal References (list 2 personal references not related to you)

1. Name _____ Phone Number _____

Street _____ City _____ Province _____ Postal _____

2. Name _____ Phone Number _____

Street _____ City _____ Province _____ Postal _____

TENANCY WILL BE DENIED IF you misrepresent any information on the application. If misrepresentations are found after the rental agreement is signed, your rental agreement will be terminated. This is to advise that I, the undersigned, hereby authorize The Evernew Group, the firm to whom my application has been submitted, to obtain a consumer credit report and to make any other inquiries as deemed necessary in determining eligibility for tenancy and assessing credit worthiness. I understand that the information set out in the rental application form may be used for the purposes of responding to emergencies, ensuring the orderly management of the tenancy, complying with legal requirements and for collection purposes should rent be left owing or rental property damaged at termination of lease or end of tenancy.

Applicant's Signature _____ Date _____

Co-Applicant's Signature _____ Date _____

SCHEDULE "A" - Privacy Consent Form

(For up to three co-tenancy applicants potherwise complete another separate application)*

Definitions: Information**

The word "**Information**" means credit information, personal information, and information about the services you use that are provided by **the Landlord as listed in this rental application** and information relating to your tenancy at **the Premises applied for in this rental application** including information regarding the duration of your tenancy, monthly rent, emergency contacts and any matters relating to your lease/tenancy agreement, including misrepresentations relating to, defaults under and/or breaches of your lease/tenancy agreement or any other matter experienced by The Landlord.

"**Credit Information**" means information about you, including your name, age, date of birth, occupation, place of residence, previous places of residence, occupancy length, marital status, co-occupant's/spouse's/same-sex partner's name and age, number of dependents, particulars of education or professional qualifications, field of employment, places of employment, previous places of employment, employment durations, estimated income, paying habits, outstanding debt obligations, cost of living obligations, involvement in bankruptcy proceedings or landlord and tenant disputes, assets, and banking information (including account and credit card information).

"**Personal Information**" means information about you other than credit information that is relevant to your suitability as a tenant, including information gathered from references provided by you to the Landlord concerning your character, reputation, physical or personal characteristics or mode of living or about any other matter or experience concerning you that is relevant to your suitability as a tenant.

Collection, Use and Disclosure of Information:

In consideration for **the Landlord** accepting you as a tenant and entering into a lease/tenancy agreement with you, you expressly consent to and authorize the following:

1. **The Landlord** may obtain Information about you through a tenancy and/or credit report conducted by **Rent Check Credit Bureau** and as permitted or required by law. You expressly authorize **Rent Check Credit Bureau** to provide Credit Information regarding you to **The Landlord**.
2. **The Landlord** may use Information about you to determine your suitability as a tenant and as permitted or required by law.
3. **The Landlord** may disclose Credit Information about you to **Rent Check Credit Bureau**, as permitted or required by law, for inclusion within a database of rent-roll information and within a tenancy file on you, for purposes of:
 - Tenant reporting and credit reporting in accordance with provincial credit and consumer reporting acts;
 - Establishing a credit history and or rental history;
 - Maintaining aggregate statistical data for purposes of tenancy and credit scoring; and
 - Supporting the credit approval process in accordance with governing legislation.
4. You expressly authorize **Rent Check Credit Bureau** to retain positive Credit Information regarding you for the purposes outlined in section 3 above, for up to 20 (twenty) years. Negative Credit Information shall be maintained on record in accordance with provincial credit and consumer reporting acts.
5. You agree that all statements on this Residential Rental Application are true and you expressly authorize all references given to release information about you to **the Landlord** for verification subject to sections 1 to 5.

Applicant to complete:

Please provide your consent to the *Collection, Use and Disclosure of Information* by checking the following box and signing in the appropriate space below:

Yes, I have read, understood and voluntarily agree to the terms and conditions, and the collection use and disclosure of Information as outlined above.

_____ X
Applicant's Signature

_____/_____/_____ X
Date: (yyyy / mm / dd)

_____ X
Print Name

* Signature space is provided for applicant and two co-applicants however Rent Check suggests that if more than three applicants that the landlord provides additional tenancy applicants with a separate copy of this Residential Rental Application for completion.

**DISCLAIMER: Rent Check does not represent, warrant or guarantee that this Consent Form will be valid or enforceable in all circumstances or for every landlord. Each individual landlord should modify the language of this Consent Form to suit their individual circumstances, and should obtain legal advice regarding the appropriate consent to be obtained from their prospective tenants.